

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:38 p.m. In attendance Trustees Scott Brady, Jo-Ann Scheiner, Barb Hamil, Chriss Odell and Christy Deitchman were present as was Library Director, Mindy Baker. John Tauzel was not present.

Minutes – A motion (Hamil, Brady) to accept the Minutes of the February 10th, 2019 Trustees Meeting, was approved.

Nice article about the move to the new building was in the Times Journal.

Treasurer's Report – Total in Citizen's Bank = \$9046.24

Total in Community Bank = \$12,898.19

Cost of Verizon equipment - \$205.57

Other opening expenses are still unknown including: Shelving units, Electrical box to finish computer set-up for ethernet, Baby changing station needs to be put up as well. Rich Head needs to level off before putting permanent stairs.

Getting closer with Sandy but some categories may need tweaking.

No refund from Reinhardt yet, now with Grantier Oil.

Electric heater in bathroom of old building will not shut off and have not heard back from Joel.

Director's Report – Move went well and everyone loves the new space. Have internet but computers are not completely set up yet and can only print to circulation desk and in color and waiting for bill from 4 County for set up.

Community Fund Collaboration Grant for \$315 for use with collaboration with Head Start to either purchase items for activities during story time or to purchase children's books. Another small grant will be available as well.

Magic, the Gathering is going well with 10-13 people attending.

All receipts regarding new computers need to be submitted before the money will be released from the grant.

Need Policy Committee for policies regarding video surveillance, wi-fi, parking lot and meeting room and possible others. Also need a Programming Committee for possibilities like a Belly Dancing class with Annie from Head Start.

Possibility of free movies until the Wieting opens? Casablanca? Hateri? John Wayne?

Book Binding Class was informative including ideas regarding making journals.

Applied for Dollar General grant for the Summer Reading Program.

Possibility of starting a literacy program?

Utica News called - they would like to cover the grand opening and are looking for a date.

Furniture wish list including comfy chairs and tables. A chair has been donated by JoAnn Scheller is being worked on.

Working on Grant Station - found some grants that include operational expenses.

Learned about CoLibri, processing of books to have plastic covers which runs about \$1500 - \$2000.

FYI: 4CLS@Huntington Library Board of Trustees at 1pm on Monday, March 25th, 2019

New Business - Now that we are in the new building there is a bigger need for committees.

Committees and members are as follows: Grant Committee: Chriss, Barb, Mindy and Diane,

School Vote: John and Chriss, New Policies: Diane, Christy and John, Building Maintenance:

Scott and Barb, Programming: JoAnn and Christy, Community Outreach: JoAnn and Scott.

Still need to determine what to do with surplus items. An email will be sent out to Steve at 4County regarding sale of the book drop for \$500. Will be saving the 2 remaining computer tables for now, 4 old computers will be raffled off without money, keyboards and mice will go to Head Start, still need to check on large TVs and additional computer items to see if they work

Need to look into the possibility of using SUNY Cobleskill or BOCES programs for landscaping projects done by students.

Tim Powers, Chairman of the Planning Board, suggested that the Planning Board look over the proposal regarding the easement from the church.

Possibly look into extending the historical district to cover the new building which may possibly need to go through the state.

Need to get a resolution on the heat situation with DAR so a letter will be drafted with two options which are for them to get their own line or pay \$50 for their two usual meetings per year with \$25 per additional meeting.

Old Business - An addition will be added to the mission statement to add who we serve. "The Library's target population includes schools and families in the Towns of Worcester, Maryland, Decatur and Westford."

Review of the Retreat notes. Discussion regarding creating a Makerspace in the library.

A motion (Scheiner, Brady) to give Mindy and Joanie \$125 Bonus in next paycheck for hard work during the move to the new building, carried unanimously.

A motion (Scheiner, Hamil) to have a meeting with Mindy regarding her yearly evaluation and then moving her annual evaluation to the end of the year to coordinate with the yearly budget, carried unanimously.

Adjournment – The President set the next Trustees meeting for Wednesday, April 10th, 2019 at 6:30pm in the conference room of the new library building.

A motion (Hamil, Brady) to adjourn, carried unanimously. President Adesso adjourned the meeting at 8:31 p.m.

Respectfully submitted,
Christy Deitchman