**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: May 8th, 2019

**170 Main Street, Worcester, New York 12197**

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:30 p.m. In attendance Trustees Scott Brady, Barb Hamil, Chriss Odell and Christy Deitchman were present as was Library Director, Mindy Baker. John Tauzel and Jo-Ann Scheiner were not present.

**Minutes**– A motion (Hamil, Brady) to accept the Minutes of the April 10th, 2019 Trustees Meeting, was approved.

**Treasurer’s Report –** Barb is working with Sandy and continuing to learn from her. Need to find out where the FAM funds information shows on the Treasury paperwork. Both accounts, Capital and Operating, reconcile.

Can we make it through the year with current school payments? Possibly short about $3,300. Need to lower utilities, condensing the use of paper. A bookkeeping budget of $5,000 needs to be kept in formal budget in case someone needs to be paid.

We were charged $300 for the 990 Form that has our total asset close to $800,000.

A motion (Brady, Deitchman) to approve the 990 Form, was approved.

**Director’s Report –** Received a $50 donation from Tina McGurrin for coffee. The library now has a Keurig and coffee pods. Dollar General decision comes out tomorrow. Started a newsletter for teens with a Gamer Club as a possibility. Pat Ives, who worked under George Lucas, wants to speak at the May the 4th event next year. $5,000 check has been received for computers. Donations have been coming in for the Summer Reading Program. Crafter’s Circle/Crochet Circle may have died, will look for changing times and/or dates and sign-up sheets may be necessary. Possible Quilt Club with quilted bag fundraiser. Have been experiencing poor communication with 4 County.

$300-$400 left in Early Learning Spaces, possible use for a telescope and a baby activity. Community Collaboration with Head Start will save for next year’s program. Possibility of a design your own T-shirt day. Bubble printing during story time today. Magic, the Gathering is going well. Attendance continues to go up.

Basement doors aren’t closing correctly, needs lock, also need safety gate for the stairway.

**Building -** Tom Morton mowed the lawn, should do something formal, per week, per month as no donation to the church was given last year. Will need to talk to Tom about what he would prefer.

No current need for Kippy Clark to do maintenance at the library. Need to ask Wieting for the “go to” contact person.

**Capital Campaign -** Waiting for letter from Church Planning Board to go to New York and then closing date regarding the easement.

Rich Head will oversee the parking lot/easement project.

$100 donation from Chris Vredenburg commemorating the 100-year anniversary of his father’s birth.

**New Business -** A notice will be sent out to other libraries regarding the sale of the Drop Box for $500.

Diane will be giving a tour of the new library for the Worcester Women’s Club.

Discussion of setting up an art exhibit at the library with all items being reviewed first.

Consider setting up a monitor with library policies and information for patrons.

Bob Parmeter has historical books for library and for display case and power point presentations on the History of Schenevus.

**Old Business -** Diane will draft letter regarding the DAR Heat Agreement and will email the Board for approval.

***Adjournment*** – The President set the next Trustees meeting for Wednesday, June 12th, 2019 at 6:30pm in the conference room of the new library building.

A motion (Brady, Hamil) to adjourn, carried unanimously. President Addesso adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Christy Deitchman