**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: July 10, 2019

**170 Main Street, Worcester, New York 12197**

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:26 p.m. In attendance Trustees Scott Brady, Barb Hamil, Jo-Ann Scheiner and Christy Deitchman were present as was Library Director, Mindy Baker. John Tauzel and Chriss Odell were absent.

**Minutes**– A motion (Scheiner, Hamil) to accept the Minutes of the June 12, 2019 Trustees Meeting, was approved.

Diane has to leave at 7pm for a planning board meeting. The Library Board meetings may need to be changed to 6pm, as needed.

**Treasurer’s Report –** $25,252.63 in Capital Campaign. $60,134.34 in FAM Funds.

$12,055.65 in Operating $75.00 Accounting fee for June. Spectrum credit needs to be verified.

YTD column needs to be amended to give full YTD total.

Need to investigate costs of hiring Linda Adee, who is a current volunteer, as a part time employee for 4 hours/week, starting at $11.50/hour and going to $12.00/hour starting January 1st, 2020. Could possibly use FAM Funds to help cover adding her to payroll with disability and other employee benefits.

\*Everything reconciled.

**Director’s Report –** Stats are awesome! Need volunteers to help on Monday, July 22nd, 2019 for Rocky Horror. Getting prizes together for the Trivia Contest at Rocky Horror event. Next movie night is Star Wars on Monday, August 12th, 2019, need volunteers. Insurance waivers have been given to Kenyon Insurance for belly dancing classes. Looking for someone with experience with rockets for a possible event during the summer reading program. New employee from CDO Workforce, Elizabeth Zee, starting soon.

No volunteers for Saturdays. Good attendance at Strawberry Festival with over 150 adults/children.

Summer Reading program is growing with 46 adults and children currently signed up.

Janet Teschke has asked about displaying artwork at the library -- discussion tabled until next month.

**Capital Campaign -** D&D called back and will be coming by for an estimate on mini-splits, may not need to borrow money from FAM funds to pay for it.

Work on the parking lot due to begin on Monday, July 15th, 2019.

Construction Grant due at the end of August for request of patio work. The estimate from last year was $60,000.

Diane will look into a railing for the front steps.

**New Business -** Need to plan opening and donor appreciation events for the Fall of 2019.

Policy Committee will meet on Wednesday, July 17, 2019 at 1PM.

Next meeting will take place at 6PM instead of 6:30PM.

***Adjournment*** – The President set the next Trustees meeting for Wednesday, August 14th, 2019 at 6:00pm in the conference room of the library.

A motion (Scheiner, Brady) to adjourn, carried unanimously. The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Christy Deitchman