**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: September 11, 2019

**170 Main Street, Worcester, New York 12197**

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:00 p.m. In attendance Trustees Scott Brady, Barb Hamil, Jo-Ann Scheiner, John Tauzel, Chriss Odell and Christy Deitchman were present as was Library Director, Mindy Baker. Linda Adee was also present.

**Minutes**– A motion (Brady, Hamil) to accept the Minutes of the August 14, 2019 Trustees Meeting, was approved.

**Treasurer’s Report –** $17,144.98 in Capital Campaign. $59,920.81 in FAM Funds which is down a little.

$15,932.56 in Operating. Need to start the budget process for 2020, including possibilities if only one school passes the increase in funds to the library. Right now, the library is in good shape for the rest of the year. Zero Accounting fee for June!

**Director’s Report –** Summer Reading Program went well. 15 prizes were given out. $651 out of programming budget with donations. Mindy plans to ask for more donations for next year. There is a need for more volunteers to do programming. Storytime with Barb Golja starts again on October 9th. 80+ people have signed up for new cards. Block Party fizzled because of rain. Would like to do silent auction (possibly for bookcases) and use the Howe Cavern gift cards and look for additional donations. Looking into using the Daily Star and the Freeman’s Journal for information about the library programs. Working on grant for the book covering machine and supplies. The company has offered a refurbished one for $850 and then providing a new machine when they come out, possibly in October. In the future, interns need to be interviewed and limited to only one.

**Capital Campaign -** Last year’s construction grant has been amended to Parking Lot, Front Walkway, work on front lawn including prep, reseed and plant privacy hedge. Patio is delayed until next spring. Both the front sign and the front porch are warping and need to be fixed. Estimate for 4 handrails, 2 for each staircase needed for insurance is $600-$800.

2019 Grant has been changed to the cooling system for $12,000.

Webster is coming next week to pave the parking lot, need to check on the number of handicap spots needed.

**Old Business -** Linda Adee will be starting immediately at 4 hours/week at $11.50/hour, moving to $12.00/hour on January 1, 2020. Definite hours are 1½ hours on Wednesday until 7:30 p.m. with others to be determined. JoAnn will send the needed employment paperwork to Mindy for Linda.

**New Business -** Women’s Bible Study Group would like to have meetings on Thursday nights after the library is closed. More discussion and research are needed regarding liability and extending library hours. Fortnite won’t work on the computers, but may consider continuing with people using their own devices.

It was discussed to let the Friends decide how to best use the funds raised from their membership campaign to help the library, either funding bookcases or furniture. Ken needs measurements for the three side tables which will be donated, possibly 20x20x19. Laptop side tables are needed as well.

Programming Committee needs to meet soon to discuss upcoming programs possibly including Horror Movie/Book Club, Creative Writing, Big Chuck presentation, Office of the Aging, Driver’s Safety, Computer Basics and College Prep.

Donna Jo would like to have Battle of the Books at the library with the library as the sponsor.

***Adjournment*** – The President set the next Trustees meeting for Wednesday, October 9, 2019 at 6:00 p.m. at the library.

A motion (Brady, Tauzel) to adjourn, carried unanimously. The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Christy Deitchman