**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: October 9, 2019

**170 Main Street, Worcester, New York 12197**

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:09 p.m. In attendance Trustees Barb Hamil, Jo-Ann Scheiner, and Christy Deitchman were present as was Library Director, Mindy Baker. Scott Brady, Chriss Odell and John Tauzel were not present.

**Minutes**– A motion (Hamil, Scheiner) to accept the Minutes of the September 11, 2019 Trustees Meeting, was approved.

**Treasurer’s Report –** $8,443.98 in Capital Campaign. $60,811.58 in FAM Funds. $24,672.20 in Operating. Sandy will be completing quarterly report. No fee this month. Webster and Rich Head have been paid. The check from Schenevus School should be received soon and the check from Worcester School should be received by next week. Post Office Box has been paid. Water is $85.50 x2 for the year. Diane will check the insurance amount. Snow removal will be done by the Town.

Budget 2020: If one school approves the suggested increase there would be a $2,051 surplus and a surplus of $9,233 if both schools were to approve the suggested increase. Linda Adee’s salary needs to be added to the 2020 budget. Vote was tabled as numerous Board Members were not present.

**Director’s Report –** Looking into the possibility of advertising with magnets or calendars including logo and hours, but will keep in mind for the future as our hours keep changing. We did not receive the Fall Community Fund grant, but was suggested that we try again in the Spring. Working on Early Learning Grant for listening center for Literacy Corner. Currently there are over 9,000 items in the collection. Stats for online downloads of audio books will be added to the current stats. One patron did not return a fishing pole, blocked until returned or fee of $15 is paid. Need to start policy for only over 18+ can sign out those items. Interns are done. Partnering with the Office of the Aging for meetings and Medicare 101 class on 10/11 at 1pm and Senior Scam on 11/15 at 1pm and Tai Chi for patrons over 60 in the Spring. Annie will begin Belly Dancing at 5pm on Wednesday and charging $5 per person for her services. Crochet Circle meets every Wednesday at 5pm, starting tonight and are working on items for mitten trees with leftover items to be donated to local food banks. They are looking for donations of yarn. Movie license will be renewed. Band on the Run is looking for donations that are needed by October 19th. Diane will ask the Friends and the library will get a basket together.

**Capital Campaign -** Check from the State was received. Handrails are to be installed tomorrow and then we can get our Certificate of Occupancy. Diane will check into issues regarding emergency door exit requiring handrails.

**Old Business -** Donna Jo will be coming in to discuss the library hosting the Battle of the Books. Bible Study has looked for another location. The Friends have a meeting on Monday, October 14th. Policies were tabled. The Wieting received a grant from Robinson Broadhurst. The second-floor storage room will be divided into four parts. The Library can use storage offered by the Women’s Club, but no books or paper as it is a damp space. Need to decide about desk currently in storage. Diane will ask Jim, the owner of the book store in Oneonta if he wishes to purchase it. The totes with decorations need to get out of storage so shelving is needed in the storage closet. The door into the theater received a broken chain when getting access to the old library, they are asking the library to pay to replace chain. Coat rack needs to be replaced.

***Adjournment*** – The President set the next Trustees meeting for Wednesday, November 13, 2019 at 6:00 p.m. at the library.

A motion (Hamil, Scheiner) to adjourn, carried unanimously. The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Christy Deitchman