

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:15 p.m. In attendance: Trustees John Tauzel, Scott Brady, Chriss Odell, Barb Hamil and Jo-Ann Scheiner were present as was Antoinette “Toni” Basso, Library Director. Christy Deitchman was not present.

**Minutes** – A motion (Brady, Tauzel) to accept the Minutes of the March 11, 2020 Trustees Meeting, was approved as read by Scott.

**Treasurer’s Report** – Barbara reported that Sandy will be taking on more duties and will use her own QuickBooks program. Numbers will be accurate and not in incorrect categories using her program. Therefore, the Library will not be purchasing a new program. Same procedure as before: bills and vouchers will still be given to Barbara, Barbara will write checks and auto payments by bank.

**Director’s Report** – May: 158 children for online virtual program. Summer Reading Program will be changed and will be *Expedition Unknown*. CARN Program: 6 per group, outside when possible, ideas were discussed. Examples: Wind chimes, mobiles, displaying their own photos, etc.

**New Business** – Construction Grant will not cover Landscaping. Have to find other means. Patron (Dixie) has volunteering to do landscaping. Some of the donations recently received will be used towards the materials for landscaping. Also, Diane will ask Friends of the Library if they would consider doing landscaping as one of their special projects.

Diane would like to take a sabbatical for 2 to 3 months but would like to stay on as Project Manager for the building and grounds and will be available for any questions or problems. She would like to resign as Board President (when her term is up in January) and stay on as a Trustee. John (Vice President) and Diane will meet and discuss John’s duties during this time period.

Gail will be asked to do additional cleaning throughout the library.

**Old Business** – Toni has worked diligently on a *Safety Plan* for reopening the library during the different phases as set by the Governor during this pandemic. Her hard work is greatly appreciated by all. A motion (Brady, Hamil) to accept the *Safety Plan*, carried unanimously. Hand sanitizer will be located in various places in library for patrons and workers. Masks will be provided for workers and patrons that need them. Restroom on 2<sup>nd</sup> floor will be for workers only.

**Adjournment** – The President set the next Trustees meeting for Wednesday, July 8, 2020 at 6:00 p.m. at the Library. A motion (Tauzel, Brady) to adjourn, carried unanimously. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Jo-Ann Scheiner