

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:07 p.m. In attendance, Trustees John Tausel, Scott Brady, Barb Hamil, and Christy Deitchman were present as was Library Director, Antoinette Basso. Chriss Odell and Jo-Ann Scheiner were not present.

**Minutes** – A motion (Hamil, Brady) to accept the Minutes of the July 8th, 2020 Trustees Meeting, was approved.

**Treasurer's Report** – The 990 form has been submitted. Need to check with Sandy on the cost to take care of the 990 form.

A motion (Hamil, Brady) to approve the 990 form, was approved.

Barb doesn't want as many Treasurer duties. Sandy is willing to assume more duties for \$225/month.

A motion (Brady, Hamil) to approve Sandy's proposition to assume Treasurer responsibilities, was approved.

A motion (Hamil, Brady) to reimburse Diane Adesso, graphic artist, for the school vote mailing, was approved.

**Director's Report** – Toni is requesting \$39.95 to purchase a window cleaning system to be able to clean all the outside windows of the library. Starting to have a good response to Kathi Fredette's advertisement in the Hometown Advantage with two donations received so far, totaling \$150. Toni has started a list and will send thank you's for donations received. Donations to the library in memory of Pat Hoye will be thanked in the library's newsletter. 4 County has requested that nothing be cataloged until after October due to backlog. A new cleaning person is needed. Diane will contact Sue Hoepker. Basement humidity has been tripping the outlets. Diane will call Bill to check on this.

A motion (Hamil, Brady) to approve the purchase of the window cleaning system, was approved.

**New Business** - Diane will help with newsletter by setting up a template and news will still be posted in the Hometown Advantage. How will the tax increase be utilized? 1 - Check from Operating to Capital Campaign to pay bill as a loan until remaining grant money comes in. 2 - Janitorial services. Money is not due in until September so there is time to decide. Wieting organizational meeting not planned due to COVID.

**Old Business** - Diane will contact Bill to find out about money owed. Need Radon test as one has not been done. Updating of the Operating Policy still needs work. Exhibits still needs to be added and emergency evacuation from the library is not yet resolved. Need to invite the Fire Department and/or Fyr Fyter to come in and give a professional opinion as to the best options. State grant still due to come in and still waiting for second A/C estimate. Diane will call Osterhout as well. Thanks to Ginger Bruce for giving perennials. Barb Hamil is now the contact person for Building and Grounds. Need to ask Tom to ask about payment for mowing the lawn.

A motion (Tausel, Brady) to go into Executive Session, was approved at 7:13pm.

A motion (Tausel, Hamil) to come out of Executive Session was approved at 7:27pm.

No further action was taken.

**Adjournment** – The President set the next Trustees meeting for Wednesday, September 9th, 2020 at 6:00pm in the conference room of the library.

A motion (Brady, Hamil) to adjourn, carried unanimously. President Adesso adjourned the meeting at 7:28 p.m.

Respectfully submitted,  
Christy Deitchman