

Diane Adesso, President of the Board of Trustees, called the meeting to order at 6:11 p.m. In attendance, Trustees John Tauzel, Scott Brady, Barb Hamil, Jo-Ann Scheiner, Chriss Odell and Christy Deitchman were present as was Library Director, Antoinette Basso.

Minutes – A motion (Hamil, Brady) to accept the Minutes of the August 12th, 2020 Trustees Meeting, was approved.

Treasurer's Report – \$950 in donations to offset Schenevus taxes have been received. Diane will contact Sue regarding cleaning. Short discussion about how to use the increased tax money with the possibility of extra hours, but will start looking at the budget at next month's meeting and will have further discussions.

A motion (Scheiner, Odell) to pay Diane Adesso for past expenses of banners, display case and walkway plaque, was approved.

A motion (Tauzel, Hamil) to pay current bills, was approved.

Director's Report – Programming is currently on hold, but have held a few virtual events with the possibility of an upcoming story time with social distancing in place taking place in the library on Tuesdays and Thursdays. Linda Adeo has been working on Wednesdays for four hours. Helen Nash has been helping to shelve books. New hours on Wednesdays until 7pm will be on a trial basis as soon as Linda and Toni can start. New books are coming in. Wooden safety pieces will be put in the windows. Waiting for money to come in from the state for A/C mini-splits. Diane will get in touch with Osterhout to get on schedule to install and to check on whether or not the library needs to be closed for installation and if the shelves need to be covered for protection during installation. Display case for October will be the History of the Jack O'lanterns and will have a pumpkin lighting at the library on 10/31/20. Gift bags and book store gift certificates will be given out as treats on Halloween. The daughter of Roberta VonHahmann, a local artist, asked if we would be willing to have a showing of her mother's work as well as other local artists. Needs to fill out a Use of Library form for the Board to consider. Toni will be out for eye surgery in November for 10 to 14 days and Joanie will cover. The library will be closed for Thanksgiving (11/26) and Friday (11/27) and opening back up on Saturday, November 28th, 2020. The library will close early on Christmas Eve and will be closed on Christmas Day. Toni is waiting to send out thank you notes for donations.

A motion (Hamil, Scheiner) stating that only employees scheduled to work on holidays, New Year's Day, Fourth of July, Thanksgiving and Christmas, will receive their normal pay, was approved.

New Business - Mr. Empie needs a key for the lock box. Drop ladders are fine for fire evacuation from the second floor. Upstairs patrons can go in the upstairs bathroom in case of fire until rescued. Discussed the possibility of a fire drill in the library. 75% of \$12,175 for the A/C and could possibly ask the Friends to do matching for the remaining amount required. The Wieting meeting has not been scheduled yet. Scott will talk to Laurie about the closet situation as well as ask about upstairs and the need to have the doorway cleared upstairs. Also, the DAR told the Wieting that the closet space needs to be empty at all times. Our compromise, that Scott will convey, is that we ask to use the closet all year and when given a 3-day notice, all items will be moved for when they need to use it which is about twice a year. It was also realized that the library is paying for a portion of the lighting for the DAR space as well.

Adjournment – The President set the next Trustees meeting for Wednesday, October 14th, 2020 at 6:00pm in the conference room of the library.

A motion (Brady, Tauzel) to adjourn, carried unanimously. President Adesso adjourned the meeting at 7:34 p.m.

Respectfully submitted, Christy Deitchman