**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: September 14, 2022

**170 Main Street, Worcester, New York 12197**

The September Worcester-Schenevus Library Board of Trustees meeting was held on September 14th, 2022.

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:03 p.m. In attendance, Trustees Barb Hamil, Chriss Odell, Jo-Ann Scheiner and Christy Deitchman were present, as was Library Director, Anne Nassar. John Tauzel and Sandy Kenyon were not present.

**Minutes**– A motion (Hamil, Odell) to accept the Minutes of the August 10th, 2022 Trustees Meeting, was approved.

**Treasurer’s Report** - The Library received a $250 donation from Community Bank as well as a $900 grant from Dollar General. Diane will reach out in writing to Schenevus Central School to request the annual funds. The Board will ask Sandy how to keep budget reconciled for programming to show any donations and grants received during the year as the programming budget is shown to be over on the monthly reports. The annual elevator maintenance was more than expected due to needed upgrades.

A motion (Scheiner, Hamil) to pay monthly bills, was approved.

**Director’s Report –** The Library’s summer reading program was a huge success! Already thinking about Halloween and will reach out to Worcester Central School to be sure there is no overlap of crafting and activities. Looking to do pumpkin painting and will be researching places to get pumpkins cheap. Anne will create a Wish List of items for donations. Tai Chi program does not cost the Library any money. Hoping for Head Start to visit and planning to send paperwork for library cards home so that children can receive them when they visit.

**Old Business -** Scott Brady’s card was circulated at board meeting for signatures and will be left at the Library for additional signatures before sending. No updates on the Church, but new groups have expressed interest in using the space including dance groups for children, yoga, and tai chi. JoAnne will check into the rates charged for building use locally and the Library’s policies for use may need to be updated to include the use of the Church building. Research will need to be done regarding an auction for items in the Church that need to be sold. Discussed the need for lighting in the parking lot. Diane will reach out to the Friends about funding for dusk to dawn, motion sensitive, solar lighting.

**New Business -** Diane will check with Steve Bachman at 4County regarding Larry DeLong’s family archives that he would like cataloged into the 4County system. Anne will investigate the possibility of a Genealogy class at the Library. Barb will be away from the end of October 2022 to May of 2023. Anne will write an “extraordinary circumstances” policy for the Library to enable Zoom to be used in special circumstances with a majority meeting in a common location, such as the Library.

**2023 Budget -** Beginning to work on the Library budget for 2023. Anne is putting in more hours and need to consider the possibility to add additional hours into next year’s budget.

A motion (Scheiner, Odell) to adjourn, carried unanimously. President Addesso adjourned the meeting at 7:22 p.m.

The President set the next Trustees meeting for Wednesday, October 12th, 2022 at 6:00pm at the Library. The public is welcome to attend.

Respectfully submitted, Christy Deitchman