**WORCESTER-SCHENEVUS LIBRARY** OFFICIAL MINUTES: December 14, 2022

**170 Main Street, Worcester, New York 12197**

The December Worcester-Schenevus Library Board of Trustees meeting was held on December 14th, 2022.

Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:12 p.m. In attendance, Trustees, Sandy Kenyon, John Tauzel and Christy Deitchman were present, as was Library Director, Anne Nassar. Barb Hamil attended via conference call. Chriss Odell and Jo-Ann Scheiner were not present.

**Minutes**– A motion (Kenyon, Tauzel) to accept the Minutes of the November 9th, 2022 Trustees Meeting, was approved.

**Treasurer’s Report** - Kelly, the cleaning person, is not on payroll, receives a 1099.

A motion (Tauzel, Deitchman) to pay monthly bills, was approved.

**Director’s Report –** The Board would like to see month to month/year to year comparison on Library stats. Need five-year plan/goals to fulfill state requirement. Edits include to change wording to include “diversify and increase programming” and change “customer” to “patron,” adding tai chi and the Town of Worcester Historical Society and more information on discount booksellers. Computer terminal use is down while wi-fi use is up. Anne reviewed 4 County Resources and the Library will continue use of movie license and research center. Automation is a required piece. Anne will get clarification on the Download Zone.

A motion (Hamil, Kenyon) to approve the five-year plan with edits, was approved.

**Old/New Business -** Church Update: A $1600 survey is needed. Diane will ask Marv regarding survey to see if a written description would suffice. Once the Food Pantry and Church surveys have been submitted, a closing should happen shortly after, possibly in January. John will look into getting a building inspection for the church. Diane will ask Rich Head information regarding the septic in the church.

A motion (Kenyon, Tauzel) to approve the Library ByLaws, was approved.

**2023 Budget -** Budget corrected to reflect updated accounting fees.

A motion (Tauzel, Kenyon) to approve the Library’s 2023 Budget, was approved.

A motion (Kenyon, Tauzel) to adjourn, carried unanimously. President Addesso adjourned the meeting at 6:56 p.m.

The President set the next Trustees meeting for Wednesday, January 11th, 2023 at 6:00pm at the Library. The public is welcome to attend.

Respectfully submitted, Christy Deitchman