Diane Addesso, President of the Board of Trustees, called the meeting to order at 6:10 p.m. In attendance, Trustees Barbara Hamil, Chriss Odell, Sandy Kenyon, and Jo-Ann Scheiner were present. John Tauzel, Christy Deitchman, and Anne Nassar, Library Director was not present.

**Minutes –** A motion (Hamil, O’Dell) to accept the Minutes of July 12, 2023 Trustees Meeting, was approved.

**Treasurer’s Report –** Maintenance (Lawn mowing) and Office Supplies (ink for computers) were higher than was budgeted. Motion to pay bills (Scheiner, Hamil), was approved. Discussion on how to replenish Petty Cash. Anne should let Sandy know when Petty Cash is low. The card shouldn’t be used to replenish Petty Cash. It was suggested that Google Share Excel Sheet should be used for Sandy to view Petty Cash and Income and proceed as needed.

**Director’s Report** – Anne Nassar, Library Director’s report was reviewed.

**New Business –** Discussion on independent contractor, Judith Jaquith on the raise she documented on her newly submitted invoice, which was not authorized and not budgeted forat the present time. The hourly rate will be increasing in January per State regulations and will be reflected in her payments starting January 2024.

A Framing Class was canceled for lack of information. A form will be made with the pertained information (cost of material, sign-up, grant monies available, fee from instructor or Library event, etc.) the director will require to schedule an event. Hopefully, this will alleviate any future misunderstandings on scheduling classes, etc.

Library Construction Grant was applied for. The funds will be used to construct an exit out of the Strawberry Hall, removal of bushes and landscaping. Matching funds for this project are $2,000. It was suggested that The Friends of the Library would be able to provide the matching funds. A motion (Kenyon, Hamil) was approved, submitting the Library Construction grant to add a new parking lot exit and landscaping.

**Old Business** – Recap of Strawberry Festival. Questions were raised about the food venders/trucks and if they were charged a small fee. If not, why not? Scheiner will ask a vendor.

**Adjournment** – The President set the next Trustees meeting for Wednesday, September 13, 2023 at 6:00 p.m. at the Library. A motion (Hamil, Kenyon) to adjourn, carried unanimously. The meeting was adjourned at 7:07 p.m. The public is welcome to attend.

Respectfully submitted,
Jo-Ann Scheiner