Diane Addesso, President of the Board of Trustees, called the meeting to order at 5:35 p.m. In attendance, Trustee Sandy Kenyon, John Tauzel, Jo-Ann Scheiner, and Anne Nassar, Library Director was present. Barbara Hamil attended via phone. Chriss Odell and Christy Deitchman were not present.

**Minutes –** A motion (Hamil, Tauzel) to accept the Minutes of October 11, 2023 Trustees Meeting, was approved.

**Treasurer’s Report** – A motion (Scheiner, Tauzel) to pay bills was approved.

- Diane will call Fyr-Fyter, Inc. to clarify the bill for $97.20 (Strawberry Hall).

**Director’s Report** – Anne Nassar, Library Director’s report was reviewed.

- Anne is working on Libraries Transforming Communities grant application ($10,000.00). She would like to replace the old large print books with new and possibility of computer program accessories for patrons with disabilities.

-Anne is also preparing a mini grant for the Summer Reading Program.

-Staff is preparing for first graders from WCS to visit. Santa & Mrs. Claus will be visiting early in December. Beginning readers will receive a book from Santa. Hot chocolate and candy will be available for visitors.

-The Library received a donation of a sewing machine. In the future, classes will be offered. --Concerns: Light keeps blinking in Library. More light at night needed in the parking lot. Proper procedure policy for an employee taking time off is needed. Each concern was addressed.

**Old Business** – State approved the sale of the Church (Strawberry Hall) to the WSL. Attorney, Marv Parshall is waiting to receive the Deed.

- WSL has the funding for the pavilion (either be 12 x 16 or 16 x 20 – has to fit between Maple tree & pines). Matt Frazier will be working on the project.

-Grant for Robinson-Broadhurst is due November 30th. Requesting grant monies to repair the front steps (not up to code) and removal of carpet for Strawberry Hall

**New Business** – Water cooler was disconnected during Covid and is still not in use. It was suggested that it should be donated it to the town garage. That space will be used to store DVD’s.

-Sandy and Diane are working on the 2024 budget. Sandy would like to change the formatting and add a second page of reporting the budget for more accurate accountability. This will enhance reporting the finances, budgeting for the next year, and for easier end of the year reconciliation.

-WSL will be requesting from taxpayers in both districts for a slight increase in school taxes to benefit the library. Diane will work on a flyer (easy to read and informative) to be mailed out. President and/or Trustee will have to attend the two town meetings to make these requests.

-The following WSL Trustee terms are expiring and need to be voted on at the next meeting: Sandy Kenyon, Treasurer and Chris Odell.

**Adjournment** – The President set the next Trustees meeting for Wednesday, December 13, 2023 at 5:30 p.m. at the Library. A motion (Scheiner, Tauzel) to adjourn, carried unanimously. The meeting was adjourned at 6:42 p.m. The public is welcome to attend.

Respectfully submitted,
Jo-Ann Scheiner